



CENTRAL
CATHOLIC
JR-SR HIGH SCHOOL

LCSS HEALTH AND SAFETY PLANNING FOR RE-ENTRY
CENTRAL CATHOLIC JR./SR. HIGH SCHOOL

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Cleaning and Sanitation

Enhanced cleaning and sanitation standards will be implemented across all LCSS facilities. At Catholic Central, the following areas/items will be disinfected after each use:

- Commonly used equipment such as copiers
- In between use of the same areas by different cohorts
- Cafeteria in between each lunch period
- PE equipment
- Weight room equipment

The following areas/items will be disinfected regularly throughout the day, but no less than twice per day:

- Door hardware
- Front office
- Lockers
- Entry and exit Doors
- Classrooms
- Bathrooms
- Bottle filling stations
- Common areas

The following areas/items will be deep cleaned and disinfected once each night:

- Classrooms
- Bathrooms
- Common areas
- Office areas
- Gymnasiums

Cohorts

LCSS students will be part of smaller groups in each building, called cohorts, to reduce the number of people they interact with daily. Students at Central Catholic Jr.-Sr. High will be divided into two cohorts:

- Cohort 1: Grades 7-8, 157 Students
- Cohort 2: Grades 9-12, 291 Students

Students in each cohort will be assigned seating in each classroom. Classrooms utilized by multiple cohorts will be disinfected in between use.

Containment Room

Students showing symptoms of COVID-19 will be placed in a supervised containment room until a parent picks them up from school. This room will only contain one student at a time, and will be disinfected after each use.

Entry and Dismissal

Doors 2 and 5 will open each school day at 7 a.m. Members of the faculty will be located at each entry to supervise morning drop-off beginning at 7:45 a.m.

Student drivers are encouraged to arrive between 7:40 a.m. and 7:50 a.m. Student drivers will be required to be masked upon exiting their vehicle. All students should be masked when they exit their vehicle and remain masked as they proceed to the entrance assigned to their cohort:

- o Jr. High Students: Enter through Athletics / Jr. High Entrance (Door 5)
- o Sr. High Students: Enter through Main Entrance (Door 2)
- o Families with students in both cohorts may drop students off at either Door 2 or 5. However, students must enter through their assigned cohort entrance by utilizing the sidewalk.
- o Faculty and Staff: Door nearest their classroom/workspace.

Students will be separated by cohort in various gathering areas throughout the school after they have entered the building.

- o Grades 7 and 8: Eberle Gym
- o Grades 9 and 10: McHale Gym
- o Grade 11 and 12: Cafeteria

They should report directly to their Morning Gathering Area (if before 7:45 a.m.) or to their first-period class (if after 7:45 a.m.). All school constituents will be required to socially distance themselves from others as they wait for first-period to begin.

Students should begin reporting to their first period classes at 7:50 a.m.

During dismissal, students will exit via their assigned cohort entrance/exit using sidewalks. Members of the faculty will be located at each exit to supervise. Dismissal times are as follows:

- o Student drivers and anyone riding with them will be dismissed from class at 3:12 p.m.
- o Student riders/Knights Cafe will be dismissed at approximately 3:15 p.m.
- o Student Athletes with practices immediately following the end of the school day will be dismissed at approximately 3:25 p.m.
- o

Masks should be worn until students have entered their vehicle.

Lockers and Backpacks

Each student will be required to have a backpack in order to keep all needed materials with them throughout the day, including writing utensils, textbooks, laptop, charger, labeled water bottle, cell phone and anything else needed for educational purposes.

Upon entering the school, students may drop off afternoon materials in their locker and gather necessary morning materials, which they will keep in their backpacks until lunch time. At lunch time, they should empty morning materials from their backpacks into their locker and pick up everything they will need for the afternoon. Students will not linger or socialize around lockers or in the hallways during these transitional times.

Lunch

Lunchtime will be divided into three segments:

- o Lunch A - Jr. High Students
- o Lunch B - Sr. High Students
- o Lunch C - Sr. High Students

Students must be masked on their way to the lunchroom and while in the cafeteria lines. Tables will be separated, and seating will be limited at each table.

Additional space for lunch will be available outside in the CC Tent, the Entryway and McHale Gym.

Students will go through serving lines and lunches will be served as usual. Condiments and utensils provided by the LCSS lunch program will be individually wrapped. Lunchroom staff will follow all local health department and USDA guidelines and will be wearing masks and gloves. All serving lines and tables will be thoroughly cleaned between lunch services. Students are permitted to bring lunch from home.

Mass/School Assemblies

All-School Mass at Central Catholic will take place as follows:

- o Masses will be restricted to students, faculty and staff until further notice.
- o Jr. High students will sit in the bleachers on the south side of McHale Gym.
- o Sr. High students will sit in the bleachers on the north side of the gym.
- o Communion lines will be made available for students on each side of the gym.
- o All students, teachers and staff will wear masks.

- o There will be no singing or choir, and no presentation of offertory gifts.

Additionally, all other large group assemblies will be discontinued until further notice.

Social Distancing/Masking

Everyone entering the building will be asked to practice social distancing. School constituents must keep a safe space between themselves and others who are not part of their personal household.

Masks must be worn when six feet of social distancing is not possible. Each staff member and student at Catholic Central will be required to have two clean cloth masks each day on their person at all times, which they will be required to wear when 6 feet of social distancing is not possible, such as:

- o Walking in hallways
- o Entering the main office
- o During small-group work
- o During entrance and dismissal
- o Other times as deemed necessary by faculty, staff or administrators

Masks must be school-appropriate. They must not contain logos, images, symbols or writings that are in any way contrary to the Catholic mission of our institution. This includes, but is not limited to, matters of a political, racial or sexual nature. The principal or a chosen designee will have the discretion to determine whether a mask violates this policy. See Principal's Discretionary Statement on page 12 of the Student/Parent Handbook.

Exemptions to Wearing Face Coverings:

In the following scenarios faculty, staff and students are exempt from wearing a face coverings but are strongly encouraged to do so if practicable and without undue risk, or alternatively, are strongly encouraged to wear a face shield:

- students who are over the age of two (2) years and under the age of eight (8) years;
- any faculty, staff or student with a medical condition, mental health condition or disability which prevents wearing a face covering;
- while consuming food or drink;
- while exercising or engaging in sports activity and the individual can maintain six feet of social distancing;
- while giving a speech to an audience if the person can maintain six feet of social distancing;
- while receiving communion at Mass.

Sports/Athletic Competition

As our community engages in youth sport activities again, LCSS will continue to consult the [Indiana High School Athletic Association IN-CLASS COVID-19 Health and Safety Re-entry Guidance](#), the CDC Considerations for Youth Sports and National Federation of State High School Associations and Sports Medicine Advisory Committee documents, and as well as work with state and local health officials to guide the implementation of each school's respective athletic program.

For more information on mitigation and safety measures pertaining to athletics, please consult the [LCSS Three-Phase Plan](#) for Reopening Extracurricular Activities.

Visitors and Volunteers

All visitors and volunteers must wear masks while inside the building. Only scheduled volunteers should be in the building. No visitors will be permitted in the first six weeks of school except to make deliveries. Central Catholic staff will reevaluate this visitation policy after the first six weeks.

Parents picking up students during the school day for appointments or due to illness should call the front office upon arrival on school grounds. Students will sign out at the front office and be dismissed through Door 2.

Personal Responsibilities of All Faculty, Staff and Students

Daily Assessment

Faculty, staff and students must self-assess each day before coming to school. The self-assessment involves checking for and reporting the following symptoms:

1. A fever of 100° F or greater
2. Other signs of illness such as:
 - o Cough
 - o Shortness of breath or difficulty breathing
 - o Repeated shaking with chills
 - o Muscle pain
 - o Headache
 - o Sore throat
 - o New loss of taste or smell
 - o Fatigue
 - o Diarrhea
3. Close contact (within 6 feet for more than 15 minutes) with anyone who has been confirmed to have COVID-19 within the last two weeks

If any of these symptoms are present, DO NOT come to or send your student to school. Instead, contact your health care provider and quarantine your child/yourself. Strongly consider COVID-19 testing.

Hand Washing and Sanitation

All constituents, faculty, staff and students will be asked and required to thoroughly wash their hands as per CDC guidelines throughout the day. In addition, hand sanitizer stations will be placed at the following locations:

- Door 2 (Main Door)
- Door 5 (Athletics/Jr. High)
- Doors 14 & 15 for faculty
- Front office counter and copy room
- Faculty lounge and copy room
- Every classroom
- Library
- Gymnasiums
- Chapel
- Every workspace

LCSS Pledge

Faculty, staff and students will then read, agree to and sign the [LCSS Pledge of Good Stewardship](#) before the school year begins. This should be sent home with your student on the first day of school.

Reporting Procedure for Positive COVID-19 Tests

All faculty, staff and students will report to either the principal of their school (students/parents) or their supervisor (teachers/staff) if there is a confirmed case of COVID-19 in their household. The principal will report positive cases to the LCSS health and safety coordinator, who will coordinate details with the local health department and the Indiana Department of Education.

All members of an infected household should self-isolate, to include refraining from entering any LCSS facility, for a period of at least two weeks, or a period otherwise determined by medical professionals and the health department.

Please refer to the [Indiana State Department of Health of Guidelines](#) to determine when you or your child can return to school.

Training and Information Sessions

Each constituent, faculty, staff, parents, students will be responsible for completing the following:

- Faculty / Staff Training from Indiana Department of Education
- Student Training on COVID-19 Symptoms

Additionally, student and parent attendance at Back to School Webinar, to be completed between Monday, July 27 and Friday, August 7, is mandatory.

7th-grade students and new students to Catholic Central are asked to attend an in-person orientation on Monday, August 10 at 9 a.m. More details to follow.