

St. Lawrence Preschool

1719 N. 19th St. Lafayette, IN 47904 765-742-4450



WELCOME PRESCHOOL FAMILIES!

We hope everyone is enjoying the summer and getting in some relaxing family time! School is just around the corner and we are looking forward to seeing our students from last year and all our new boys and girls! The **St. Lawrence School Open House will be Sunday, August 12 from 12:00 – 2:00 PM.** You are welcome to come anytime to bring supplies (see back), meet the teachers, other classmates and families. You are also welcome to come visit the 'Big' school! There will be an Ice Cream Social going on over in the Social Hall too, so please be sure to stop in! You are welcome to park in the church parking lots next to church and down the alley a bit which will have you closer to the Preschool building.

First Day of Preschool:

Tuesday, Aug. 21: T/Th 3 Year-old session students & PreK All Day Every Day session students

Wednesday, Aug. 22: PreK M/W/F session students

We follow the LCSS Calendar throughout the school year. We ask if your child will be absent for the day that you call into the St. Lawrence School Office 765.742.4450 by 9:00am to let us know; otherwise we will be calling you.

Our **Early Bird Before School Care** will be available the first day of school. Hours are from 7:30 to 8:30am. This is on a 'as needed basis.' The cost is \$4/hour. We take attendance each morning and charge accordingly.

Preschool Hours:

3 Year-Old – Tuesday/Thursday 8:30 – 11:00am

4 Year-Old PreK – Monday/Wednesday/Fridays AM: 8:30 – 11:00 or PM: 12:15 – 2:45

4 Year-Old PreK – Monday thru Friday AM: 8:30 – 11:00 or PM: 12:15 – 2:45

4 Year-Old PreK – Monday thru Friday All Day 8:30am – 2:45pm

Busy Bee After School Care for PreK students (located in the 'Big' school building) 2:45 – 5:30pm

If you have any questions, please contact us at 765-742-4450. Email for Mrs. Williams - williams@lcss.org and for our school secretary Mrs. Bullock - sbullock@lcss.org

We are so looking forward to a great school year filled with faith, learning, building relationships, excitement, and fun!

Blessings,

Jody Williams, St. Lawrence Principal

Terri Gillam and Loretta Wetli, Preschool Teachers



"Love one another as I have loved you." John 15:12

Supply Lists - Please bring to Open House:

All students:

- 2 boxes of 24 count crayons
- 1 pair of scissors
- 3 glue sticks
- 1 plastic side snap pencil box
- 2 boxes tissues
- 3 rolls paper towels
- 1 kitchen towel for snacks/lunch
- 1 plastic shoebox container with lid and snacks for your child in it
- 1 package copy paper
- 2 large containers of Clorox type wipes
- 1 package of baby wipes
- 6 folders: 2 with prongs and pockets, 4 with pockets (can be character)
- Book bag (back pack): NO wheels please
- A gallon bag with a change of clothes for your child (include underwear, socks, shirt and pants). Please put your child's name on the outside of the bag.
- PLEASE BRING A COPY OF YOUR CHILD'S IMMUNIZATION RECORD

Additional for PreK students only:

- tennis shoes for PE – Velcro if possible

Additional for All Day PreK students:

- Small pillow or pillow pet
- Blanket
- A small stuffed animal that would stay at school for rest time
- A lunch box to bring their lunches (won't need this until the first day of school)
- A refillable water bottle (for snack time)



PRESCHOOL BILLING & PAYMENTS

Hello Parents and Welcome to Preschool for the 2018-19 school year. Your preschool invoices and payments are processed through the tuition payment service company, FACTS.

Preschool billing will be August thru May as follows:

- 1st of each month, you will receive an *emailed* invoice from FACTS,
- 10th of each month will be the payment due date.

Your September through May invoices will also include Early Drop Off charges from the previous month (if applicable).

If you do not already have a FACTS account, the Business Office will create one for you. Instructions for logging into your account will be on your first *emailed* invoice.

TO MAKE A PAYMENT:

- Log-in to your FACTS account, make an online payment by the 10th.
- Log-in to your FACTS account, to set up automatic payments from your bank account or to your debit or credit card (note the 2.85% convenience fee).
- Pay by check or cash at the preschool by the 10th. (The August payment can be paid the first day of school since school will not be in session on August 10th.)

Questions? Please contact:

Barb Schummer
Business Associate/Student Aid Coordinator
Email: bschummer@lcss.org
Phone: 765.607.4898

St. Lawrence Preschool Tuition Fees

3 yr-old TTH class	\$100/month
4 yr-old MWF class (half day)	\$140/month
4 yr-old MTWTF (half day)	\$220/month
4 yr-old – Every Day (MTWTF) All Day	\$480/month
Early Drop Off 7:30-8:30 am	\$4.00/day OR T/Th - \$20/mo MWF - \$30/mo MTWTF - \$50/mo

* A \$25 late fee will be assessed if not paid by the 20th of the month.